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GRADY ELEMENTARY SCHOOL

August 10, 2016

Dear Parents:

The safety and well-being of our children is of upmost importance. For their protection, please adhere to the following traffic and parking rules. With your cooperation and patience, the arrival and dismissal of our students will remain a safe and smooth process. Patrols and school personnel will be on duty each morning and afternoon to help with arrival and dismissal.

TRAFFIC AND PARKING RULES

- 1. All car riders are to be dropped off and picked up in the FRONT of the school on Morrison Ave./North car loop. For the safety of all, **please remain in your car.** Stay in the right lane and <u>continue to move forward</u>. Please do not leave your car unattended in the loop for any reason and do not drop your child off at the playground (west) gate. At dismissal, place the enclosed yellow card on your passenger window with your child's name, grade, and teacher.
- 2. No parking will be allowed before and during dismissal. A Park and Walk Up dismissal option is available at the West/S. Grady Ave./baseball field/tennis courts. Dismissal option forms are included. After 8:00 and before 2:00 visitor and handicapped parking is available in front of the school. Reserved spaces are for office personnel only.
- 3. Only cars transporting students in wheelchairs, walkers, and staff members will be permitted to enter and park in the BACK of the school, on Watrous/South parking lot during arrival and dismissal. A pass will be issued for eligible students after a letter requesting a pass is received and approved. The back loop is reserved for buses only. *For safety, students should NEVER be dropped off in the Bus or Daycare van loop.
- 4. Only daycare vans will be permitted in the Church Street/East van loop by the cafeteria. Please do not park, drop off, or pick up students in this area by the cafeteria.
- 5. School begins promptly at 8:00 a.m. Students can be dropped off as early as 7:30 a.m. but not before due to the lack of supervision prior to 7:30. School ends at 2:15. Our teachers have meetings and school obligations that begin at 2:30. Please make sure that you pick up your child promptly at 2:15. Changes will not be made without a signed note submitted to the office by 9:00 a.m. For security reasons, we are unable to accept any changes in dismissal over the phone and early sign outs cannot be made after 1:45 p.m. (12:45pm on Mondays)
- 6. If you arrive after the 8:00 a.m. bell, park your car in a visitor space and walk your child into the office to sign in and receive a tardy pass. For continued safety, students will be escorted to the classrooms.

Your support and cooperation in our "school safety" endeavors is greatly appreciated!

Sincerely

Krustine Dosal

Principal